



Town of Hardisty
Regular Council Meeting

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A regular Council meeting was held in Council Chambers at 7:00 PM on Wednesday, February 23, 2011.

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**MEMBERS
PRESENT:**

Mayor O'Grady, Deputy Mayor Piller, Councillor Buelow, Councillor Drozdowski, Councillor Miller, Councillor Ottenbreit, and Councillor Welder.

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**OTHERS
PRESENT:**

CAO Alan Parkin was also present.

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**CALL TO
ORDER:**

Mayor O'Grady called the meeting to order at 7:00 PM.

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**CHANGES TO
AGENDA:**

Additions:

Correspondence & Information

8.6 ERCB Directive 56 Notification - Plains Midstream

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23 /11

MOVED by Deputy Mayor Piller THAT the Agenda is accepted as revised.

CARRIED

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MINUTES:

The Minutes of the February 23, 2011 Regular Council Meeting were presented for Council's review.

24 /11

MOVED by Councillor Miller THAT the Minutes of the February 9, 2011 Regular Council Meeting be approved as amended.

CARRIED

v

**PUBLIC
HEARING:**

No Public Hearing.

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DELEGATION:

Darren Paquin entered Chambers at 7:05 PM.

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Darren Paquin, Keystone Stakeholder Relations - TransCanada Keystone XL Pipelines gave a presentation on the proposed Keystone XL project.

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25 /11

MOVED by Councillor Welder THAT Council accept Mr. Paquins presentation as information.

CARRIED

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Darren Paquin left Chambers at 7:46 PM.

**UNFINISHED
BUSINESS:**

Mayor O'Grady and Councillor Miller declared conflict and left Chambers at 7:06 PM

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Deputy Mayor Piller assumed the Chair.

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26 /11

MOVED by Deputy Mayor Piller THAT Council extends the appointments of Carm O'Grady and Sharon Fettes to the Hardisty Public Library Board until December 31, 2013.

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CARRIED

Mayor O'Grady and Councillor Miller re-entered Chambers at 7:08 PM.

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Mayor O'Grady reassumed the Chair.

**NEW
BUSINESS:**

27 /11

MOVED by Councillor Miller THAT Council approve the Flagstaff Emergency Services Committee Terms of Reference as presented.

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CARRIED

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Councillor Ottenbreit left Chambers at 7:53 PM and re-entered at 7:58 PM.

d

28 /11

____ CEO

MOVED by Councillor Miller THAT Council approves the Flagstaff Regional Solid Waste Management Association 2011 Budget as presented.

____ CAO

CARRIED



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29 /11

MOVED by Councillor Ottenbreit THAT Council awards the 50th street upgrades project engineering to Select Engineering Consultants Ltd and instructs the Mayor and CAO to sign and seal all required documents.

CARRIED

30 /11

MOVED by Councillor Buelow THAT Council approves the revised Inter-Municipal Assessment Review Board Agreement as presented, and further instructs the Mayor and CAO to sign the agreement.

CARRIED

31 /11

MOVED by Deputy Mayor Piller THAT Council give first reading to Bylaw 1162/11 for the purposes of establishing an Inter-Municipal Assessment review board.

CARRIED

32 /11

MOVED by Councillor Miller THAT Council gives second reading to Bylaw 1162/11 for the purposes of establishing an Inter-Municipal Assessment review board.

CARRIED

33 /11

MOVED by Councillor Ottenbreit THAT Council proceeds to third and final reading of Bylaw 1162/11 for the purposes of establishing an Inter-Municipal Assessment review board.

CARRIED

34 /11

MOVED by Councillor Drozdowski THAT Council gives third reading to Bylaw 1162/11 for the purposes of establishing an Inter-Municipal Assessment review board.

CARRIED

35 /11

MOVED by Councillor Buelow THAT Council sell the 1975 Dodge Fire Truck to the Hardisty Lakeview Course for consideration of \$1.00.

CARRIED

36 /11

MOVED by Councillor Miller THAT Council approve of entering into a radio marketing campaign with Newcap Radio with a value not to exceed \$3,200.00.

CARRIED

____ CEO

____ CAO



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**CORRESPONDENCE
& INFORMATION:**

8.1 FORTISA Alberta Inc. - Letter dated February 3, 2011. Letter stated the approval of the 2011 rate changes and investment levels from the Alberta Utilities Commission (AUC).

8.2 Flagstaff County - Flagstaff Food Bank Request for Funding - Letter received February 16, 2011. Letter stated that at the Flagstaff County Council meeting on February 9, 2011 the County reaffirmed their support to fund the utility costs of the Flagstaff Food Bank. County Council is looking for Towns and Villages to provide financial support to the Food Bank.

37 /11

MOVED by Councillor Buelow THAT Council requests a three year business plan, 2010 - 2011 financial reports including a current statement of Assets and Liabilities for the Flagstaff Food Bank in order to make an informed decision on the funding request.

SECONDED BY Councillor Welder

CARRIED

8.3 Flagstaff Regional Solid Waste Management Association - Presentation to Council. Letter received February 10, 2011 regarding waste and environmental programs. FRSWMA is wanting to give presentations to Councils and other Community Groups. The presentation describes the what, where, how and why of Flagstaff Waste Operations. The presentation also gives insight into the environmental science of land filling and the landfill issue means to everyone. Suggested to have a presentation at the September Open House, CAO will contact Doug in this regard.

8.4 Hardisty and District Library - Letter received February 14, 2011. The letter was to thank Mayor O'Grady and Council for attending the January 17, 2011 meeting. Also to let Council know that the Library Board is planning their first Annual fundraiser.

8.5 Annual RCMP Red Serge Ball - Letter received February 16, 2011. Letter was inviting Council to the Red Serge Ball. Letter also stated that the proceeds from the evening would be split between Flagstaff Victim Services Initiative and Killam A.C.E. Team. The event will be March 26, 2011 in Killam.

8.6 ERCB Directive 56 Notification - Plains Midstream - Letter received February 17, 2011. The letter stated that Plains Midstream is proposing to re-licence the Hardisty Terminal for high vapour products (butane) and for the addition of 2 - 50 hp electric pumps.

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____ CAO



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**MAYOR'S
REPORT:**

9.1 Mayors Caucus in Edmonton - February 16, 2011 Mayor and CAO attended. Discussed: AUMA Conference is September 28-30, 2011 in Calgary. Municipal Climate Change Action Centre website - stop shop for municipalities looking to take action on climate change. Village of Forestburg brought forth an RFD for equality of funding for cultural and recreational facilities in urban municipalities. Discussed the up coming changes with provincial government with Ed Stelmach stepping down as well as leader of the Liberal Party and the rising of the Alliance party. Cities of Calgary and Edmonton are considering a charter and it was brought forth that AUMA should not just support the major cities but all municipalities becoming chartered as a whole. That all Mayors in Flagstaff and the Reeve meet on a regular basis. Small Communities (less that 2500) meeting their budget for 2012. Letter received from Minister Gene Zwozdesky, Minister of Health and Wellness, thanking us for our letters regarding the possibility of surgeries being performed at the Daysland and Hardisty hospitals. The Minister is under the understanding that AHS had not done any assessments on the Daysland or Hardisty hospitals to determine the ability and capacity of the Daysland and Hardisty hospitals to perform surgeries.

38 /11

MOVED by Mayor O'Grady THAT Council send Mayor O'Grady and Deputy Mayor Piller to attend the June 15, 2011 Mayor's Caucus in Calgary.
SECONDED BY Councillor Ottenbreit.

CARRIED

39 /11

MOVED by Councillor Buelow THAT Council instructs the CAO to book 5 rooms for AUMA Convention in Calgary September 28 - 30, 2011
SECONDED BY Deputy Mayor Piller

CARRIED

____ CEO

9.2 February 24, 2011 REDA's - Councillor Welder to attend meeting

____ CAO

9.3 Date for May Open House and follow up Questionnaire from January Open House. Date is May 11, 2011, presentation at 7:00 PM



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9.4 Municipal Affairs - Mayor O'Grady and Councillor Ottenbreit attended a meeting with several other municipalities on February 22, 2011 in Amisk. Discussed: Town should review bylaws/policies regularly, When re-doing bylaws/policies ensure that Robert's rules of order is not used, Ensure all community group financial statements are audited statements and not un-audited, Need to request audited financial statements from all our committees and boards, On Council nights, no changes to the agenda should be allowed unless for urgent matters, All Councillors wishing to bring fourth matters need to do it in writing, along with supporting material, All committee/ board reports need to be in writing and turned in the Thursday prior to the next Council meeting.

**COMMITTEE
REPORT:**

10.1 Emergency Services Committee Minutes - Meeting held February 1, 2011. Kim Cannady gave a report of activities from November 2010 to January 2011. Kim Cannady also gave an update to the committee on the status of the Regional Fire and Emergency Services exploration project. As of February 2, 2011 Don Huestis will have met with each fire department and municipality. Looking to meet with Beaver County and George Roddick. Motion was also made to changes in the Terms of Reference. 1. Under Purpose - replace the work 'fire' with 'emergency' related services. 2. Under Membership - remove all information regarding non-voting members, leaving reference to 'Voting' Members only. 3. Under Reporting - replace the word 'of' with 'following' the meeting.

10.2 Flagstaff Inter-Municipal Partnership Committee - Meeting held February 7, 2011 - Presentation by JADA Solutions (HSE) Inc about services their firm offered to municipalities. Received a request from Flagstaff Food Bank for funding to cover cost of utilities. Letter from Parents fro Fun in Flagstaff Group requesting that they each appoint a municipal representative to sit on their board. At the September 13, 2010 FIP meeting a motion was passed that the FIP Coordinator obtain options and funding possibilities for hiring of a facilitator to conduct a Strategic Planning Session for the Committee. Community Development Conference hosted by FIP will be April 6, 2011 in Killam.

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10.3 Hardisty Agricultural Society - Meeting held January 3, 2011 - Stampeder's have their liquor permit in place. Sales are not as profitable due to the cold in the seating area. County of Flagstaff Economic Development in County survey-past due, Pink cards for Lake trucks and equipment will be in binder until needed, Gaming Information sessions information & session registrations, Trail of the Buffalo - advertising opportunity in brochure, Gov't of Alberta Culture & Community Spirit - application for CFEP cancelled as had on capital grant application in process, 2011 Alberta Association of Ag Societies Convention Feb 4-6, 2011, Letter from Foster Park Baskett - Insurance programs they have to offer, RV West Magazine, Worksight Magazine, Letter from Alberta Farm Safety Centre thanking for past support, Alberta Gov't Ag & Rural Development regarding Ag initiatives program approval and cheque to be issued for \$7,040.00. GCS Fundraiser was a huge success total of \$233,585.00 of gift cards sold, 8% was Ag Society take for a total of \$18,686.80. Ag Society is suggesting that the money be split 1/3 to netting for Arena, 1/3 to purchase Easy Sheets for Curling Club and 1/3 to the construction of the garage at the lake. Cash Casino is January 31-February 1 in Red Deer. Wendy presented the financial report.

10.4 Community Advisory Committee - Meeting held February 22

CAO REPORT:

11.1 Brownlee LLP Emerging Trends in Municipal Law on February 10, 2011 in Edmonton attended by CAO and CFO. Attended sessions on "Council and Administration - Beyond the Basics", "Effective and Efficient Management - Best Practices", "FOIPP Compliance". Almost three hundred people were in attendance, with the majority being newly elected officials. Sessions began at 8:30 and wrapped up by 4:00 PM.

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11.2 Development Permit 2011-02 Five Star Permits - Install four signs on the face of building at Lot 1, Block 1, Plan 084-0563.



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11.3 CAO Session at Mayor's Caucus on February 16, 2011. HR Initiative to look at the future state of local government employments. Currently working on a recruitment campaign, succession planning initiatives, and payroll support for municipalities. Best Doctors initiative - discussed the need for disability advocate and the benefit of the Best Doctors program. AMSC is currently working on a procurement initiative and they are looking for individuals to site on the working group- I have expressed an interest in assisting this group. Peer Krich, Fire Chief, City of Camrose talked about recruitment and retention of volunteer fire fighters and resources that the Alberta Fire Chief Association has available in this regard. A discussion on energy audits of municipal facilities was undertaken and how it may relate to current initiative of AMSC. Discussion on water reporting and commitments that AUMA made in regards to the reporting system, most municipalities do not comply with these reporting requirements. Town of Hardisty does comply. To date only one municipality in the province has completed a water audit and leak index study, however since they have less than 3000 service connections the information is not accurate. AWWA is working on determining a solution.

11.4 Upcoming Activities:

- a) PIO Level II Course on February 24, 2011 in Vegreville
- b) Vacation March 4, 2011
- c) Land Titles Seminar March 11, 2001 in Sedgewick
- d) Planning Law Course through U of A on March 14 - 15, 2011 in Edmonton

IN CAMERA:

No In-Camera.

ADJOURNMENT:

40 /11 MOVED by Deputy Mayor Piller THAT Council adjourn at 9:48 PM.



CEO (Mayor), Kevin O'Grady



CAO, Alan Parkin

____ CEO

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