

**Community Volunteer  
Recognition Program  
Policy No: 6902**

**Approval: Town Council  
Effective Date: June 25<sup>th</sup>, 2008**

Supersedes Policy No:



**Policy Statement:** The Council of the Town of Hardisty recognizes the importance of volunteers and volunteer organizations that support the recreation opportunities, cultural fabric and safety of the community. As a result, an annual volunteer recognition program will formally recognize outstanding achievements of individuals and/or groups whom contribute unselfishly of their time.

**General:**

**1. Frequency of Awards:**

- 1.1 The volunteer recognition awards will be presented at the Town sponsored Community Volunteer Appreciation Night held in conjunction with the Fire Department Ball held in October of each year.

**2. Nominations of Citizens:**

- 2.1 A nomination (**using the nomination form attached to this policy**) will be received at the Town Office each year from known individuals, organizations, agencies, societies or groups whom provide programs and services in the Town of Hardisty. The citizen that is nominated for recognition must have resided in Hardisty for at least one year, or provided service to the community of Hardisty for at least one year.
- 2.2 Each winner and their immediate family will be invited to the Fire Department Ball and partake in the volunteer recognition ceremonies to receive their award.
- 2.3 Deadline for nominations is September 5<sup>th</sup> of each year.

**3. Fire Department Awards:**

- 3.1 As the annual Volunteer Recognition Program is held in conjunction with the Fire Department Ball, it is only fitting that the Town recognize achievements of Town's volunteer Fire Department as follows:
- 3.2 Rookie of the Year: (First year Fire Fighter voted on by fellow fire fighters as the best up-and-coming member with good work ethic and attitude.)
- 3.3 Fire Fighter of the Year: (Fire Fighter voted on by the Officers of the Department who has the best work and team ethics, overall attitude and abilities in his/her position.)  
Nomination Deadline is September 5<sup>th</sup> of every year.

- 3.4 Officer of the Year: (Officer voted on by the Fire Fighters of the Department who has the best work and team ethics, overall attitude and abilities in his/her position.)
- 3.5 The Sparky Award: (Presented to the Fire Fighter regardless of rank whom goes beyond the call of duty for his fellow Members, Department and Community. This award recipient is voted on by all Fire Department members.)
- 3.6 Years of Service: (All Fire Fighters no matter what rank will be presented with years of service recognition in 5 year increments, starting with 5, 10, 15 and 20 year milestones. After 12 years of service, the Town shall submit application to the Province of Alberta for the Emergency Service Medal and after 20 years service, shall submit nomination for consideration under the Exemplary Service Medal of Canada.

Nomination Deadline is September 5<sup>th</sup> of every year.

