

**Terms of Reference**

**Approval: Town Council**  
**Effective Date: February 11<sup>th</sup>, 2009**

**Water Resources Committee**

**Policy No. 4104**



**Policy Statement:** The Council of the Town of Hardisty recognizes the importance of involving the public through formal appointment to a Water Resources Advisory Committee which will provide input into various policy matters pertaining to the sustainable use of water in the community.

**Purpose:**

- The residents of the Town of Hardisty have an important role to play in the support and commitment of the work of their municipal representatives.
- Fostering relationships between residents and elected municipal representatives provides a strong sense of the larger community, an opportunity to gain information from all the participants of the committee and promotes a better understanding of issues pertaining to Hardisty Lake and water use in general.
- Elected Municipal representatives have an opportunity to
  - Keep in touch with the perspectives of the community
  - Access an invaluable sounding board of residents
  - Receive input on proposed municipal initiatives
  - Build relationships by working together to address local concerns

**Representation:**

- The Committee will be formally appointed by Council and consist of;
  - A minimum of one Councilor
  - A minimum of four members of the public having a wide interest in water related issues involving the community

**Reporting:**

- The Councilor appointed to the Water Resources Committee will report back to Council when appropriate any formal input pertaining to water issues that require Council policy discussion.

**Chair:**

- A Chair will be selected amongst the members of the appointed Committee and may rotate the meeting Chairmanship, or the Committee could select a leading member to Chair the Committee.

**Meetings:**

- Meeting frequency/scheduling would be determined by the Committee Chair.

**Secretariat:**

- Town Council will appoint the CAO to provide research, advice and secretariat services to the Committee.

**Main Objectives:**

- To document standard operating procedures pertaining to water transfer processes involved with pumping water originating from the Battle River and arriving into Hardisty Lake.
- To review reporting documentation provided to Alberta Environment in relation to any Water Licences or Permits provided.
- To provide input into Town Utility Bylaw revisions relating to the monitoring of water consumption and cost recovery models within the community including input into any education, awareness or conservation strategies.
- To review municipal well water data and provide appropriate recommendations on future operating and capital requirements.
- To provide input into any sustainability planning documents or water for life strategic policy instruments that affect water use in general within the Town of Hardisty.